

# Audit and Governance Committee meeting - agenda



3 October 2017

## Derwent Room

HFEA Offices, 10 Spring Gardens, London SW1A 2BU

Agenda item		Time
1.	Welcome, apologies and declaration of interests	10:05am
2.	Minutes of 13 June 2017 [AGC (03/10/2017) 558]	For Decision 10.15am
3.	Matters Arising [AGC (03/10/2017) 559 MA]	For Information 10.20am
4.	Strategy and Corporate Affairs Management [AGC (03/10/2017) 560 JT]	Presentation 10.30am
5.	Internal Audit	10.50am
	a) Progress Report [AGC (03/10/2017) 561 DH]	For Information
6.	External Audit – Audit Planning Report [AGC 03/10/2017) 562 NAO]	To follow 11.00am
7.	Data Submission Project (formerly IfQ) [AGC ((03/10/2017) 563 NJ]	For Information 11.15am
8.	Business Continuity, Resilience and Cyber Security [AGC (03/10/2017) 564 DH]	For Information 11.30am
9.	Strategic Risk Register [AGC (03/10/2017) 565 HC]	For Discussion 12.00pm
10.	Reserves Policy [AGC (03/10/2017) 566 MA]	For Information 12.10pm
11.	Legal Risks [AGC (03/10/2017) 567 RS]	Verbal Update 12.20pm
12.	AGC Forward Plan [AGC (03/10/2017) 568 MA]	For Decision 12.30pm

13.	Whistle Blowing and Fraud <b>[AGC (03/10/2017) 569 RS]</b>	Verbal Update	12.35pm
14.	Contracts and Procurement <b>[AGC (03/10/2017) 570 MA]</b>	Verbal update	12.45pm
15.	Any other business		12.55pm
16.	Close (Refreshments & Lunch provided)		1.00pm
17.	Session for members and auditors only		1.00pm
18.	Next Meeting	10am Tuesday, 5 December 2017, London	